



POULTON-LE-FYLDE ST CHAD'S C of E PRIMARY SCHOOL
 Hardhorn Road, Poulton-le-Fylde, Lancs, FY6 7SR
 Tel: 01253 883639
 Email: head@poultonstchadsce.lancs.sch.uk
 www.poultonstchadsce.lancs.sch.uk
 Headteacher: Mr J Leeming



Safety Procedures for Return to School on 8 March

2 March

Dear Parents and Carers,

After reviewing our risk assessment and Government guidance, school safety procedures for Spring Term will remain as they were in Autumn. The main aspects are detailed below as a reminder. I have highlighted key messages in yellow. As always, **our plans aim to minimise risks and they will only be effective if everyone complies fully.**

Procedures

Each class will be considered to be a “bubble” and there will be no mixing of children from different bubbles.

1. Staggered start and end times

Children in Classes **6, 4, Seals and Dolphins** will arrive at school between **8:45 and 9am** and be collected at **3:15pm**. This is **Group A**.

Children in Classes **5, 3, Turtles and Whales** will arrive at school between **9:00 and 9:15am** and be collected at **3:30pm**. This is **Group B**.

If you have siblings in different groups, please drop off and collect towards the end of one window and start of another.

2. Drop off / Collection points (see map)

Children will be dropped off and collected by **one** adult from the following places:

Class	Drop off / Collection point
Year 6	Main School Office entrance
Year 5	Door mid-way down the alley
Year 3/4	Door at the end of the corridor on Hardhorn Road
Seals	Hall Door
Turtles	Turtles outside door from playground <i>and parents will continue through to Princess Avenue.</i>
Whales / Dolphins	Playground outside the outdoor learning area

- Please ensure that you wear a mask when you accompany your child.**
- There is a strict one-way system around the perimeter of the school. The alleyway leading from Hardhorn Rd, down the side of school and onto Princess Avenue is strictly one-way.**
- When dropping off and collecting children it is vital that adults maintain social distance from others. There must be no congregating at drop off points.**
- Children must remain under adult supervision until they enter school and after they are collected. Children congregating in different Bubble groups will undermine safety.**

- Markings on the playground show the distances that must be maintained while queuing.
- Parents collecting Year 5/6 pupils will wait for them at the end of the alleyway on Princess Avenue.
- Parents collecting Year 3 / 4 pupils will queue outside the entrance of the corridor on Hardhorn Rd at a 2m distance. After collecting children, parents can either follow the one-way system onto Princess Avenue or leave school grounds by the main double gate.

We have received complaints about parents congregating on the pavement in front of the school. Please arrive at the correct times for drop off and collection so that you do not need to wait.

- Year 5/6 pupils may walk to school and home without being accompanied by an adult if we have received written consent.

3. Staggered Break and Lunch times

Classes will have staggered break times and lunch times so that children will not mix outside of their class bubble.

4. School Meals

As in the Autumn Term, lunches will be served in classrooms and will include a freshly cooked item (pasta pot, sausage roll / pizza slice etc). We hope to resume a normal service as soon as it is logistically possible and safe to do so.

5. Hygiene

Pupils will wash/sanitise hands on entry and exit from school and between sessions. Children will be reminded about the importance of regular hand washing and coughing into their sleeves or using tissues to "Catch it, Bin it, Kill it."

6. What will happen if a child presents COVID symptoms?

Any child presenting symptoms of COVID-19 (persistent cough, temperature, loss of taste and smell) will be isolated, with sibling(s). Parents will be contacted immediately to collect them and requested to have their child tested for COVID-19. If results are negative, the child will be able to return to school. If the child's results are positive, the school must be informed immediately and will take necessary action according to advice from Public Health officials.

7. Security of School site

Unfortunately, we will still not be able to welcome parents and carers into the school building unless by prior appointment. All essential visitors will follow the same rigorous safety procedures as staff and pupils including thorough handwashing on entry and exit from the building. **There will be no opportunity for forgotten items to be brought to school after the start of the school day.**

8. Breakfast/Afterschool club

This will be open to pupils. Children will meet in the school hall but in separate bubbles.

Breakfast Club

Children can be dropped off at the main office entrance from 7:30 and **no later than 8:30.**

Afterschool Club

Afterschool club provision will end at 5:30pm and it is essential that children are collected punctually so that spaces can be thoroughly cleaned.

9. Uniform/PE

Until Easter, children can come to school in either PE Uniform (including trainers) or Full School Uniform. If you do not have school PE Uniform, pupils may wear a plain blue, black or grey non-branded tracksuit. Please

ensure that your children wear warm clothes as we are required to open windows to keep the school well ventilated. We will inform pupils over Seesaw about their allocated PE times/days.

After Easter, pupils will wear Summer School Uniform (see Uniform section on ParentApp) apart from on days when they have PE when they will wear their PE kit.

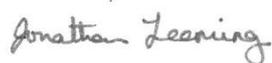
10. **Equipment**

- We will provide a plastic bag for pupils in Reception and KS1 to carry their essential items to school. This will include their reading books.
- Children in KS2 will bring essential items in their school book bag (please note that back packs are not allowed).
- Please return reading books and any other equipment belonging to school during the first week back.

The whole school Risk Assessment with more details is on the Covid section of the school website.

Thank you again for your support as we strive to provide the safest possible environment for our precious school community. We are really excited to see our wonderful pupils again!

Kind regards,



Mr. Leeming