



POULTON-LE-FYLDE ST CHAD'S C of E PRIMARY SCHOOL



Person specification form		
Job title: Teaching Assistant - Level 2	Grade: 4	
Requirements (based on the job description)	Essential (E) or desirable (D)	To be identified by: application form (AF), interview (I), test (T), or other (give details)
Qualifications		
NVQ level 2 or above qualification –appropriate to the post(or equivalent)	D	AF
GCSE (or equivalent) Grade C or above in English & Mathematics	D	AF
Experience		
Experience of working with or caring for children of relevant age	E	AF/I
Experience of working in a relevant classroom environment (preferably EYFS/KS1)	D	
Experience of administrative work	D	
Experience of supporting pupils with challenging behaviour	D	
Knowledge, skills and abilities		
Ability to relate well to children	E	AF/I
Ability to work as part of a team	E	
Good communication skills	E	
Ability to supervise and assist pupils	E	
Time management skills	D	
Organisational skills	E	
Knowledge of classroom roles and responsibilities	E	
Knowledge of the concept of confidentiality	E	
First Aid Certificate	D	
Administrative skills	D	
Knowledge of Foundation Stage/National Curriculum	D	
Good numeracy and literacy skills	D	

Ability to make effective use of ICT	D	AF,I
Flexible attitude to work	E	
Other (including special requirements)		
1. Commitment to safeguarding and protecting the welfare of children and young people	E	I
2. Commitment to equality and diversity	E	
3. Commitment to health and safety	E	
4. Commitment to attendance at work	E	
5. Commitment to undertake in-service development	E	
6. Supportive of the Church of England school ethos	E	
Prepared by: Mr J Leeming	Date: 30/9/2020	
Note: We will always consider your references before confirming a job offer in writing.		