



POULTON-LE-FYLDE ST CHAD'S C of E PRIMARY SCHOOL
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 Headteacher: Mrs J Potter



Safety Measures for September

16 July

Dear Parents and Carers,

Following last week's letter about school fully reopening to all pupils in September, I am now able to provide more details.

Our plans are based on current government and local authority guidance and have been approved by external risk assessors. Please bear in mind that the situation changes rapidly and our procedures and risk assessments are constantly under review. If there is a change to the plans outlined below, I will inform you as soon as I can. Please be alert to communication from me in the second half of August. **Our plans aim to minimise risks and they will only be effective if everyone complies fully.**

Each class will be considered to be a "bubble" and there will be minimum mixing of children from different bubbles.

1. Staggered start and end times

Children in Classes 6, 4, Seals and Dolphins will arrive at school between 8:45 and 9am and be collected at 3:15. This is **Group A**.

Children in Years 5, 3, Turtles and Whales will arrive at school between 9:00 and 9:15am and be collected at 3:30pm. This is **Group B**.

If you have siblings in different groups please drop off and collect towards the end of one window and start of another.

It is VITAL that you arrive within your allotted time. Failure to do so will risk the safety of others.

Note: Reception pupils will follow their induction timetable for the first two weeks.

2. Drop off / Collection points (see map)

Children will be dropped off and collected by only one adult from the following places:

Class	Drop off / Collection point
Year 6	Main School Office entrance
Year 5	Door mid-way down the alley
Year 3/4	Door at the end of the corridor on Hardhorn Road
Seals	Hall Door
Turtles	Turtles outside door from playground <i>and parents will continue through to Princess Avenue.</i>
Whales / Dolphins	Playground outside the outdoor learning area

- There is a strict one-way system around the perimeter of the school. The alleyway leading from Hardhorn Rd, down the side of school and onto Princess Avenue is strictly one-way. **Failure to follow the one way system will risk the safety of others.**
- **When dropping off and collecting children it is vital that adults maintain social distance from others. There must be no congregating at drop off points.**

- **Children must remain under adult supervision until they enter school. We cannot have children congregating in groups.**
- **Markings on the playground show clearly the distances that must be maintained while queuing.**
- Parents collecting Year 5/6 pupils will wait for them at the end of the alleyway on Princess Avenue.
- Parents collecting Year 3 / 4 pupils will queue outside the entrance of the corridor on Hardhorn Rd at a 2m distance. After collecting children these parents can either follow the one-way system onto Princess Avenue or leave school grounds by the main double gate.
- Year 5/6 pupils may walk to school and home without being accompanied by an adult if we have received written consent. (A consent form will be sent).

3. Staggered Break and Lunch times

Classes will have staggered break times and lunch times so that children will not mix outside of their class bubble.

4. Lunch

We will continue to provide school lunches. These will be served in classrooms in the form of a picnic packed lunch which, whenever possible, will include a freshly cooked item (pasta pot, sausage roll / pizza slice etc). We hope to resume a normal service as soon as we feel it is safe to do so. Children bringing their own packed lunches will eat them in the classroom or outside as a picnic when weather permits. **Please pack items that children can manage independently.**

5. Hygiene

Pupils will wash hands on entry and exit from school and between sessions. Hand sanitiser dispensers are also available throughout school. Children will be taught about the importance of regular hand washing. Children will be taught about coughing into their sleeves or using tissues to "Catch it, Bin it, Kill it."

The frequency of cleaning will be increased.

6. What will happen if a child presents COVID symptoms?

We will follow the most recent guidance. Currently any child presenting symptoms of COVID-19 (persistent cough, temperature, loss of taste and smell) will be isolated, with sibling(s). Parents will be contacted immediately to collect them. Parents will be requested to have their child tested for COVID-19. If results are negative, the child will be able to return to school. If the child's results are positive the school will be informed immediately and will take necessary action according to advice from Public Health officials.

7. Security of School site

Parents and carers will not be allowed in the school building unless by prior appointment. All essential visitors will follow the same rigorous safety procedures as staff and pupils including thorough handwashing on entry and exit from the building. **There will be no opportunity for forgotten items to be brought to school after the start of the school day.** If packed lunches are forgotten, a school lunch will be provided for £2.30.

8. Breakfast / Afterschool club

I am pleased to inform you that we will be able to continue to offer breakfast and after-school club, although they will obviously operate differently. KS2 children will meet in separate bubbles in the hall. Dolphins and Seals will meet in separate bubbles in the Dolphins classroom and Turtles and Whales will meet in separate bubbles in the Whales classroom.

Breakfast Club

Children can be dropped off at the main office entrance from 7:30 and **no later than 8:30**.

Afterschool Club

Afterschool club provision will end at 5:30pm and it is essential that children are collected punctually so that classroom spaces can be thoroughly cleaned. Failure to collect your child punctually will put others at risk and therefore may result in your child losing a space in the club. As we are likely to require an additional staffing for different rooms, the cost of provision is subject to change.

9. Uniform / PE

Children must come to school wearing full school uniform from September. Pupils must wear PE kits on the days that PE is taught and this will give opportunity for school uniform to be cleaned. We will inform pupils on the first day back (Tuesday 1st September) about their allocated PE times/days.

10. Equipment

- Children will only carry a reading book, and in some cases a reading record book, to and from school. We will be providing a plastic bag for this. Bags must not be brought to school.
- Please return reading books and any other equipment belonging to school during the first week back.

We are implementing many more safety measures that would extend this letter to many more pages. Risk assessments will be posted on the school website in readiness for September. If you have any questions or concerns, please email me directly to j.leeming@poultonstchadsce.lancs.sch.uk (I will switch to the headteacher email address in September). If appropriate, I will deal with any common questions in a FAQ letter next week.

As well as risk assessments, staff are busy preparing for a “recovery curriculum” and contingency planning for future lockdowns. More information about this will be shared in September.

Thank you again for your support as we strive to provide the safest possible environment for our precious school community. We are excited to see your children again in September!

Kind regards,



Mr. Leeming